

## MEETING AGENDA AND MINUTES

**Meeting Title:** January 2020 PTO Meeting

<b>Meeting Date:</b>	1/8/2020	<b>Start time:</b>	7:05 pm	<b>End Time:</b>	7:55 pm
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<b>Location:</b>	Library
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**INVITEES/ATTENDEES (“Y” = in attendance, “N” = unable to attend)**

N - Dave Bogle (Principal)	Y - Chris Bigelow (P)	Y - Heather Olmstead (1st VP)
Y - Cory Allen (2nd VP)	Y - Sam Mehwerth (T)	Y - Susie Litke (S, 4)
N - Kathy Dorsten (Teacher)	Y - Kim Mueller (Teacher)	Y - Heather Lewis (3 y.o.)
Y - Steffeny Hanley (4 y.o.)	Y - Audrey Cahill (TK)	Y - Kim Bigelow (K)
N - Kelly McGlinch (K)	Y - Sheena Wolodkiewicz (1)	N - Jenny Galiardi (2)
Y - Lauren McAbee (2)	Y - Liz Fink (3)	N - Cydney Harkness (4)
N - Kristen Lasley (5)	Y - Erin Ketch Thuente (6)	Y - Jamie Geiger (7)
Y - Martha Lonbard (7)	Y - Kristen Rider (8)	Y - Kathy Taylor (8)

<b>Leader:</b>	Chris Bigelow	<b>Scribe:</b>	Susie Litke
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<b>AGENDA</b>
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1. Opening Prayer
2. Budget Update
3. Old Business
  - Father/Daughter Dance
  - Family Service Project
  - STC at Sky Zone
4. Fish 'n Chips Updates
  - Green envelopes due February 1
  - Next planning meeting this month
    - Kids' Bingo and Reserved Parking
5. New Business
  - Game Wright Game Night - January 30th
  - Catholic Schools Week - January 27-31
  - Skate World - February 24
6. Adjourn

<b>MEETING NOTES:</b>

1. Opening Prayer - Chris Bigelow

2. Budget Update - Samantha Mehrwerth

- All income and expenses line items are within the budget constraints.
- Chris will go over certain event items per the agenda.

3. Old Business - Chris Bigelow

- Father-Daughter Dance
  - Chris talked to Sarah Mohr about the event.
    - Total, \$1700 was raised.
    - 190 “couples” were in attendance.
  - More fathers and daughters than expected paid at the door.
  - It was guesstimated that maybe past attendance was in the 200s.
- Family Service Project
  - A total of around 120 parents and children came to the event.
  - The project was supposed to last until 2, but was finished by 1.
  - It was noted that a number of entire families attended.
  - A number of children came with one parent.
  - Many usual volunteers were there, but a number of new families came as well.
  - Everyone agreed that this was a nice community event and was a good use of the proceeds from Trivia Night.
  - St. Charles has received 20 tickets to Disney to be used in silent auction baskets and/or raffles at Fish ‘n Chips.
    - An officer asked if anyone had ideas of how to use the tickets.
      - During the Executive Committee meeting, members brought up the idea of having more than 4 tickets in a package, and that is something that will likely be done.
      - It was suggested that a needy or well deserving family from church/school could be given tickets.
        - An issue with this could be the other costs associated with a trip to Disney.
      - Another attendee suggested having a competition among teachers for a few tickets.
      - Reps were encouraged to submit any other ideas to the Silent Auction Committee.
- STC at Sky Zone
  - This community event was deemed a success.
  - There were 98 jumpers in attendance, and \$392 will come back to St. Charles.



- The committee is still working on getting parents who would be willing to run Bingo during family hour.
- The Silent Auction committee would love to have a few more volunteers to help ask for donations for the event.
  - Outgoing people who don't mind talking to people are desired to assist with in person requests.
  - A rep asked about the cost and kind of items that are obtained.
    - It was explained that there aren't too many big ticket items.
    - The most expensive item from last year was probably a round of botox, which was valued over \$1,000.
    - Starting bids are set at 40% of the value.
    - A teacher rep shared that no item is too crazy as she bought a doggie DNA kit at Alter's auction one year.
  - It was asked if the committee looks for donations from other cities.
    - Pittsburgh, Louisville and Chicago have all been asked in the past.
    - A number of places in Cincinnati and Columbus also donate.
  - The treasurer noted that last year's silent auction raised \$19,500.

#### 5. New Business

- Game Wright Game Night - January 30th.
  - It was asked if a flyer should be sent home with students.
    - Most agreed that this was a good idea.
  - The organizer asked if she should let teachers make a "Wish List" for games they'd like for their classrooms.
    - Teachers probably don't know what the games are, so this can be skipped.
  - Volunteers are needed to help set up and man the table.
    - Set up will begin at 5, with the night running 6-8.
  - It was asked how to take care of getting into school and having money.
    - Steve Morris can get a key fob.
    - Debbie Stewart can assist with a money box and cash.
  - Families are encouraged to bring their own food to eat during the event.
- Catholic Schools Week - January 27-31
  - Details about plans for the week will come out soon.
  - Science fair takes place during this week.
  - Heather and Susie are working on a Bring It list for the staff luncheon.
    - The lunch will take place on January 30th, from 11:30-12:30.
- Skate World - February 24
  - Time of the event is 6-8.
  - Admission and soft play are covered.
  - Attendees must pay for skate rental.
- An officer suggested that the March PTO meeting be canceled due to Fish 'n Chips preparation.
  - All agreed to this suggestion.

## 6. Adjourn

The next PTO meeting will be held at 7:00 p.m. on Wednesday, February 5, 2020.

## **Sign in Sheet**

1. Chris Bigelow
2. Heather Olmstead
3. Cory Allen
4. Samantha Mehrwerth
5. Susie Litke
6. Kim Mueller
7. Heather Lewis
8. Steffeny Hanley
9. Audrey Cahill
10. Kim Bigelow
11. Sheena Wolodkiewicz
12. Lauren McAbee
13. Liz Fink
14. Erin Ketch Thuente
15. Jamie Geiger
16. Martha Lombard
17. Kristen Rider
18. Kathy Taylor