

St. Charles Duties Flow Chart 2008 – 2009 (Individual Responsibilities)

Pastor Fr. Haemmerle
Parish Council
Strategic Planning
Outreach
Diakonia
Social Justice Comm.
Social Action Project
St. Vincent DePaul
St. Vincent hotel and Salvation Army's Booth House Meal Program

Pastoral Associate Brenda Tibbits
Worship Commission
Adoration Committee
Art & Environment
Bereavement Liturgy
Annulments
Intercession Writers
Eucharistic Ministers
Greeters
Homebound Eucharistic Ministers
Lectors
Martha's
Music Ministry
Nursery
Prayer Group
RCIA
Ushers

Dir. of Faith Formation Tim Clarke
Adult Faith Formation Committee
Faith Formation Commission
Retreats and Adult Faith Programs
CCD (Continuing Christian Development)
Family Faith Formation
Children's Praise Program
Children's Liturgy of the Word
Faith & Light
Youth Commission
Bible Camp
Asst. to Director Anne Trick
Baptism Preparation
First Reconciliation and Eucharist
Youth Minister Heather Heaton
Confirmation
Jr. High CCD
High School Youth Ministry
Youth Commission
Scouting
Faith Formation Sect. Diana Scharf

Principal Fran Moore
School Commission
PTO
Faculty
Library Staff
SCRIP
Market Day
Cafeteria/Kitchen
Assistant Principal Judy Ellerbrock
Government Programs
School Office Staff Nancy Cochran Denise Dudzinski

Business Manager Chris Rauch
Finance Commission
Athletic Commission
Bld / Maint. Commission
Technology Commission
Finance Management
Legal & Liability Issues
Child Protection
Stewardship
Long Range Planning
Men's Open Gym
Maintenance Supv Bob McNabb
Facility Management
Bookkeeper Pat Vondrell
Parish Human Resources
Parish Secretaries Ruth Hoffman & Marilyn O'Brien
Parish Office
Scheduling
Publications Coordinator Carol Kovach
Communications
Scheduling

Parochial Vicar Fr. Haft
Vocations Committee
Server Ministry
Respect Life Comm
Catholic Men's Fellowship (CMF)
Deacon Robert Collins
Marriage Prep
Focus Groups
Parish Nurse Ruth Hoffman
Blood Bank
Health Ministry
Nursing Home Ministry
Prayer Shawl Ministry
Bereavement Outreach
Staff Volunteer Sr. Joanne Termini
Celebration of Life Luncheon Committee
Parish Picnic
Parish Library
Chuck Wagon
Welcome Committee
Koffee Klatsch

Legend
Staff Member
Program
Committee or Commission